

OFFEROR (your company):

Company name: _____
Registry code: _____
VAT number (if applicable): _____
Address: _____
Contact (email / phone): _____

RECIPIENT (potential client):

Company / individual: _____
Address: _____
Attention (person): _____

QUOTATION DETAILS:

Quotation number: _____
Date: _____
Valid until: _____

PRICE QUOTATION

We are pleased to submit the following offer for: _____

SCOPE OF WORK / GOODS

#	Description	Qty	Unit Price	Total
1	_____	___	_____ EUR	_____ EUR
2	_____	___	_____ EUR	_____ EUR
3	_____	___	_____ EUR	_____ EUR
4	_____	___	_____ EUR	_____ EUR

Subtotal: _____ EUR
VAT (22%, if applicable): _____ EUR
TOTAL: _____ EUR

TERMS

Delivery / completion terms: _____
Payment terms (e.g., "50% advance, 50% on delivery"): _____
Warranty terms (e.g., "12 months from delivery"): _____
Offer valid for _____ days from date: _____

ACCEPTANCE

This quotation is binding for _____ days from the date above (VÖS § 16). To accept, please sign and return, or send written confirmation. Upon acceptance, a binding contract is formed with these terms.

CONDITIONS

& Indicative / non-binding (delete this line if binding)
& Subject to confirmation

& Prices in EUR, excluding VAT unless stated

& Subject to our standard terms and conditions (attached / available on request)

Date: _____

Authorized signature: _____

Name and title: _____

Note: this is a binding offer under VÕS § 16 if it contains essential terms (price, scope) and signals intent to be bound. To keep flexibility — mark as "indicative" or "subject to confirmation".

Mall: dokud.ee — informatiivne, ei asenda õigusabi. dokud.ee ei vastuta kasutamise tagajärgede eest.